

Boone County Board of Commissioners Minutes
September 19, 2019
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe, Donnie Lawson, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Jeff Wolfe opened the meeting at 9:03 am.

Approval of Minutes for September 3, 2019 (Regular Meeting):

Commissioner Tom Santelli made a motion to approve the minutes for the September 3, 2019 meeting. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

There was none at this time.

In the Matter of Request to use the Courthouse Rotunda on December 7, 2019:

Kelly Cook, representing the Mayor's Office / Parks Department / Heart of Lebanon, presented the request to use the courthouse rotunda on December 7, 2019, from 4 pm to 8 pm for the annual Christmas Parade. She has already been in contact with Sheriff Michael Nielsen for security at this event.

Commissioner Donnie Lawson made a motion to approve the request to use the courthouse rotunda on December 7, 2019. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Memorandum of Understanding for Tri-Co Appointments:

Bob Clutter, County Attorney, presented the Memorandum of Understanding for Tri-Co Appointments with the revisions to the language made at the request of the Commissioners during a previous meeting. The Memorandum of Understanding allows the Town of Zionsville to recommend a candidate to the Boone County Board of Commissioners for appointment to the Tri-Co Regional Sewer Utility Board.

Commissioner Tom Santelli made a motion to approve Memorandum of Understanding for Tri-Co Appointments. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Tri-Co Board Appointment:

This item was tabled.

In the Matter of Equipment to be Declared Surplus:

Sean Horan, IT Support, presented the request to declare the list of equipment (*desktops, printers, monitors, and laptops*) provided at today's meeting as surplus.

Commissioner Tom Santelli made a motion to approve the equipment to be declared surplus. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Brett Peppin
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in Right of Way Permit (#201910036) for Boone REMC at various location for 16,420ft of overhead pole replacement. The Boone County Highway Department recommends approval with the conditions to coordinate with their department.

Commissioner Tom Santelli made a motion to approve Construction in Right of Way Permit (#201910036) for Boone REMC. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Road Closure Permit (#2019300012) for Boone REMC on Karen Road between 100 E and Clinton County Line. They are requesting to close the road on September 16, 2019 to September 30, 2019.

Commissioner Tom Santelli made a motion to approve Road Closure Permit (#2019300012) for Boone REMC. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. A professional services agreement with Volkert, Inc. to preform title research on parcels for those that agreed to dedicate right of way as part of the 2020 Road Conversion Program.

Commissioner Donnie Lawson made a motion to approve the professional services agreement with Volkert, Inc. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

4. The request for Commissioner Jeff Wolfe to execute the warranty agreements and invoices for the two new Peterbilt Dump Trucks purchased for the Boone County Highway Department. The Commissioners had previously approved the purchase of the dump trucks during another meeting.

Commissioner Tom Santelli made a motion to approve Commissioner Jeff Wolfe to execute the warranty agreements and invoices for the two new Peterbilt Dump Trucks. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

5. The request to get a cell phone for Michael Bevard with Facilities Department.

Commissioner Donnie Lawson made a motion to approve getting a cell phone for Michael Bevard.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

A key request form for the following:

- Allison Nelson, Intern for the Prosecutor's Office, requesting only code M-F from 8am – 4pm. (NO KEY)
- Emma Kafka, Intern for the Prosecutor's Office, requesting only code M-F from 8am – 4pm. (NO KEY)
- Kendra Cable, Victim Advocate for the Prosecutor's Office, requesting key for Elk's Building.

Commissioner Donnie Lawson made a motion to approve all three key request forms submitted.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Tom Santelli asked Auditor Heather Myers what the two additional claims were for that were listed on the Payroll Claims Docket for Deputy Auditor Debbie Crum and 1st Deputy Auditor Melissa Smith. Auditor Heather Myers replied that it was a settlement for additional hours towards payroll work. Commissioner Tom Santelli asked if it was for overtime and why it was being paid separately. Auditor Heather Myers replied that they did not have overtime which is why they did a supplement pay to payout for the additional work and additional hours towards the countless hours spent working on payroll.

Commissioner Tom Santelli also made the comment that looking at the pauper attorney's fees, we are getting close to \$37,000 for this month. He wants to make sure we are covering this for the future and budgeting enough for 2020. Prosecutor Kent Eastwood added to that by commenting that money is to be budgeted by the Judges, but the case loads for the Prosecutor's Office is only going to continue to grow.

Commissioner Tom Santelli made a motion to approve claims as submitted.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Tom Santelli made a motion to adjourn at 9:30 am.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.